

**SAMBOURNE PARISH COUNCIL**  
**Sambourne - Warwickshire**  
**www.sambourneparish.org.uk**

Minutes of the Extraordinary Meeting held on Wednesday 26<sup>th</sup> November 2025 at 19:00 in the Parish Room.

Present:

Cllr Adam Quinney	Chairman
Cllr Peter Taaffe	Vice Chairman
Cllr Rob Clarke	
Cllr Caroline Jackson	
Cllr Mike Bailey	
Teresa Murphy	Clerk

There were 2 parishioners present

1. **Apologies:** None
2. **Changes to Disclosure of Interest:** None
3. **Proposed repairs to Sambourne Mission Church and request for financial contributions towards the costs of the repairs**

As a result of the quinquennial inspection, a considerable number of works were identified that required attention or repair. Subsequently, damage has occurred to part of the bellcote and this repair is now classed as urgent on the grounds of health and safety.

The councillors studied the quote for the church repairs and discussed the way forward regarding the bellcote and associated repairs.

Following this discussion, the Chairman said that the parish council would be prepared to donate towards the repairs. Funds held by the parish council are raised by all the parishioners by way of their Council Tax. This would be a donation from the whole parish, as the church is for the community and used by a wide range of people.

The church has raised approximately £2,500 and the Diocese has agreed a match funded grant, capped at £5,000. The church has been unable to secure any further grants.

***The chairman proposed the following:***

- 1) The parish council will donate £2,500, to enable the church to secure the £5,000 match funding from the Diocese. A time line for the commencement of repairs is required, to qualify for the £5,000 pledged from the Diocese. There is also a need to understand in more detail the Schedule of Works and have sight of alternative quotes.
- 2) The priority is to stabilise the bellcote to make it safe. Options can then be considered for the replacement/removal of the bellcote.

- 3) The parish council would be prepared to consider offering a smaller amount of match funding in the next financial year on further monies raised by the village.
- 4) The parish council would be prepared to give advice concerning applying for grants from other sources.

There was unanimous agreement.

#### **4. Update on Vehicle Activated Signs**

The parish council is in the position to purchase, install and maintain the VAS system, with no cost to WCC. The chairman has tasked Cllr Cooper to be the advocate to liaise with WCC on this project and report his findings as a matter of urgency.

#### **Other Business**

##### ***The chairman announced the following changes to the parish council:***

Cllr Peter Taaffe has made the decision to retire from his position as a parish councillor as from 31<sup>st</sup> December 2025. He has been a valued councillor for the past 6 years and been a great asset to the parish.

It was noted that the past three years have been extremely difficult, caused by circumstances beyond our control.

Peter has kindly agreed to continue to look after the parish website, CSW and the village flag until alternative arrangements are made.

The clerk was asked to commence the process of Co-option.

**Action: Clerk**

The clerk has also made the decision to retire in May 2026. This position will now be advertised.

**Action: Clerk**

The meeting closed at 7:40 pm

