

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

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Clerk: Teresa Murphy

01789 778009

Minutes of the Parish Council Meeting held on Monday 6th January 2020

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	Vice-Chairman
Cllr David Shaw	
Cllr Peter Taaffe	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Peter Hencher-Serafin	SDC (Studley with Mappleborough Green)

1. **Apologies:** Cllr Phil Bond, Cllr Neil Edden

There were 12 parishioners present

2. **Disclosure of Interest:** None

3. **Minutes of the Last Meeting**

The Minutes of the meeting held on 4th November 2020 were agreed and signed by the Chairman.

4. **Matters Arising**

Flooding in Middletown Lane. To be taken under Agenda Item 8

Repair to the Bus Shelter. To be carried forward.

Action: Chairman

Crumbling verges in Middletown Lane:

Cllr Rickhards has requested an inspection of the verges and asked for action to be taken. More results are needed from WCC.

Near collision in gateway of Boot Sale:

The organiser of the Boot Sale, Christian Matthews, had intended to cut back hedges to improve visibility but it was not done in time. He has now arranged for the gateway to be manned on Boot Sale days.

Public footpaths

Cllr Jones confirmed that Richard Barnard, the Footpaths Officer, will supply the kissing gate and it will be fitted in due course, as soon as the weather improves.

Measures to reduce the number of hgv's through Sambourne. To be taken under Item 6

75th Anniversary of VE Day. To be taken under Agenda Item 9.

To set the Precept for 2020/21

The Clerk confirmed that the Precept had been confirmed and the appropriate forms sent.

Green Lane Bridge

Attempts have been made to have the bridge listed with Heritage England but unfortunately it is not considered worthy of listing. A petition of approximately 1,720 signatures has been raised to register the bridge as a non designated historical asset. This will be put to SDC full Council in February.

Carried forward

Dog fouling signs

SDC were supplied with a list of signs to be replaced. These signs have now been fitted.

Accident statistics

Further information needs to be gathered concerning accidents in the village. Sambourne has a high number of accidents per head – at 47 in the past 3 years.

Village Gateways

It was confirmed that six gateways in total will be installed by WCC, located at all entrances to Sambourne. More traffic data will be provided to WCC before the gates are installed and again afterwards so that we can measure the effect the new gateways have on speeding.

Action: Speeding Action Group

Bag of rubbish by bin outside church

Cllr Jones put up signs as a deterrent but these signs were removed and thrown away. However, no rubbish has appeared since.

5. Public Participation

There was a complaint about a van blocking the footpath outside the Trust Cottages whilst carrying out maintenance work. Cllr Shaw confirmed that he has already spoken to the driver concerned.

6. Measures to reduce the number of HGV's passing through Sambourne

HGV's travelling through Sambourne have an impact on speed awareness. Two possible solutions were discussed:

- 1) For Sambourne to have an advisory notice installed stating 'Not suitable for HGV's'
- 2) To go for a weight limit. There are several bridges in Sambourne – located in Middletown Lane in the dip by the pumping station, in the dip in Wike Lane, in Whitemoor Lane by the railings and one in Oak Tree Lane. Engineers at WCC should know the weight bearing limits of these bridges. It may then be possible to have a Weight Bearing Limit sign at the entrances to the village.

Cllr Rickhards was asked to find out the weight bearing limit of each bridge.

Action: Cllr Rickhards

7. Speed Awareness Update. Allocation of PC Funds for extra signs and ATC Speed Measurements (for the proposed gateways)

- Cllr Taaffe was asked to contact Graham Stanley, Principal Engineer for Traffic and Road Safety at WCC and inform him that we require 'Not Suitable for HGV's' signs at each Gateway to Sambourne – on both sides of the road.
- Cllr Taaffe was also asked to discuss with Mr Stanley what we can and cannot do without street lighting.
- In the event of the necessity to commit, before the March meeting, to spending money on traffic measurements for the Gateways, it was unanimously agreed that the amount of £1,180 could be spent.
- There will be an Agenda item for the March meeting – 'Results of discussions with Graham Stanley, Principal Safety Engineer for WCC Traffic and Road Safety.'

Action: Cllr Taaffe, Clerk

8. Locations where Flooding requires action from WCC

There are three areas of interest and concern.

Middletown Lane is the most consequential. Every time it rains there are fears of flooding. Discussions took place in July last year with WCC Flood Risk Management and a three part plan was agreed:

1. Excavate and clear the main ditch into which the highway culverts drain. This work was completed in September 2019.
2. A camera examination to determine the condition of the actual pipe network and expose all culverts on this network.
3. Installation of a cattle grid/French drain across the entrance to the field which was seen as the principal cause of flooding.

To date only Part 1 has been completed. This has resulted in all the culverts being blocked and even moderate rainfall causes flooding. In addition, due to the constant flooding, the tarmac on the highway has started to break up, leaving large, deep potholes.

Despite numerous calls and emails to Mark Banning of Flood Risk Management no action has been taken to progress items 2 and 3 of the plan. The Chairman asked Cllr Rickhards to advise him who has overall responsibility for the Flood Risk Management Team as he intends to take this matter further.

Sambourne Lane: There have been drainage problems from Perry Mill crossroads along Sambourne Lane to the Green Dragon. It had been found that the discharge pipe that takes water into the brook had silted up. The County Flood Protection Team dug away enough to allow the pipe to be cleared, but advised that more dredging should be carried out to prevent a recurrence. The Parish Council will be writing to the two landowners asking that a section of the bed of the brook, to either side of the outlet, is dredged to below the level of the outlet.

Oak Tree Lane: The highway drains are blocked near Spinney Cottage, which causes flooding and overflow into adjacent fields. This adds to the problem of flooding in the dip in Oak Tree Lane, where several cars had to be rescued during the rains in November. These drains all need clearing and their flow capacity tested to check for obstructed pipework.

The Chairman asked Cllr Rickhards if he could arrange for WCC to come out to Sambourne, as a matter of urgency, to inspect the areas of concern. The Chairman will draw up a list of priorities.

Action: Chairman, Cllr Rickhards, Clerk

9. Update for Ideas for VE75

The Clerk has applied for a grant for £500 towards the cost of the Celebrations. The date is only 17 weeks away and ideas would be welcomed from the Village Association and the Parish Council. This will be raised again at the March meeting.

Action: Village Association, Parish Council,
Clerk (Agenda for March meeting)

10. Accounts

- 1) Cllr Taaffe reported that Peco Signs have supplied and installed 'No Parking' signs at the entrance to Wood Terrace and the recreation ground. They have supplied them Free of Charge and requested the value (£275) is used for other costs relating to the recreation ground or within the Village. The Clerk was asked to write a letter of thanks to Paul May at Peco.
- 2) It was agreed that future payments for Data Protection should be paid to the ICO by direct debit, thus incurring a 5% reduction in the fee. The form was duly signed.

The following cheques were signed:

Mr J R Gibbs	Mowing	1769.40
Coughton/Sambourne PCC	Room hire	65.00
Clerk	Salary	547.20
	Expenses	81.00
HMRC	Clerk's Tax	136.80
Clerk	Bullguard Virus subscription	49.99
P Jones	Refreshment expenses	4.00
C Clews	Website and expenses	31.69

11. Planning

New Applications

19/003069/LBC	11 Middletown Lane	Creation of single storey front and side extensions for disabled access	Supported by PC but questioned by SDC. Final comment: <i>If SDC can reconcile the plans with the specialist's report then Sambourne Parish Council is prepared to continue to support the application.</i>
19/00540/FUL	Truslove House, Wike Lane	Two and single storey rear extension, porch, car port and fenestration changes	Support

Decisions

19/02064/FUL	Chestnut Farm	Change of use to 4 C3 dwelling houses	Permission with conditions
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12. Correspondence

None

13. Chairman's Business

- 1) It was noted that the annual safety check for the electricity box on the Green was due in February. The Chairman will arrange for this to be carried out.

Action: Chairman

- 2) The Notice Board in Middletown Lane is unstable and in need of concrete godfathers. Cllr Taaffe will contact Cllr Bond and ask him if Nick O'Connor could be of assistance.

Action: Cllr Taaffe, Cllr Bond

- 3) As we have a Speeding Action Group, it could be useful to invite Police Officers interested in public safety with regard to traffic to a meeting of the Parish Council.

Action: Chairman

- 4) Cllr Hencher-Serafin has been protesting against the consultation on the £40 green waste bin charge that is planned to come into force from 1st April 2020. Another meeting is planned for the coming week and Cllr Hencher-Serafin said he would keep us informed of any development. Residents can go to the SDC website and register an interest, which will give a £5 discount per green bin.

<https://www.stratford.gov.uk/waste-recycling/garden-waste-service.cfm>

- 5) The Chairman thanked Lawrence for sourcing the Christmas Tree on the Green and assisting in the positioning and decorating of the tree. It was greatly appreciated by everyone.

14. Any Other Business

Some parishioners have raised concerns over the safety of the elm tree outside Sambourne Church Room. Emergency safety work was undertaken on the tree last June and since then we have been assured by WCC Forestry that the tree is safe. The tree is the responsibility of WCC Highways and Cllr Jones has made contact with John Brown's office to voice the growing concern about the safety of the tree. Cllr Rickhards agreed to contact John Brown and request a site visit.

Action: Cllr Rickhards

15. Date of next meeting:

Monday 2nd March 2020 at 7.45 pm

The meeting closed at 9.40 pm