

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

01527 853844

Clerk: Teresa Murphy

01789 778009

Minutes of Parish Council Meeting held on Monday 4th November 2013 at 7.45 pm

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	
Cllr David Shaw	
Cllr Roy Davies	
Cllr Peter Joynes	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Justin Kerridge	Stratford District Council
Teresa Murphy	Clerk

There were 25 parishioners present

1. **Apologies** : None
2. **Disclosure of Interest** : None
3. **Minutes of the last Meeting**

The minutes of the meeting held on 9th September 2013 were agreed and signed.

4. **Matters arising from the minutes**

Railway Bridge: English Heritage has advised that the only circumstances in which the bridge would warrant listed status is if it were deemed to be at risk. At present this is not the case. The Chairman asked Cllr Rickhards to enquire about possible future weight bearing on the bridge, if the development were to proceed. A reply is awaited.

Action: Cllr Rickhards, Chairman

Co-option of new member of the Parish Council: The Clerk to contact HSBC bank concerning verification of the bank mandate.

Public Participation : Parish Plan: Dr Birley has met representatives of SDC concerning the rejection of Sambourne's Parish Plan. He had a positive response and suggestions for modifications were made. It was agreed that a meeting of the Parish Plan Committee should be convened to discuss these recommendations.

Action: Chairman and Parish Plan Committee

Middletown Lane grass verge: Willis Ward offered to trim the area behind the fence. Cllr Jones gratefully accepted and will liaise accordingly.

Action: Cllr Jones

Restoration of Sambourne War Memorial: It was decided not to apply for the WCC Councillor Grant fund on this occasion. Cllr Davies is, however, in the process of completing the grant paperwork for the War Memorials Trust. If no grant is forthcoming Cllr Rickhards said the PC could still apply to the WCC Councillor Grant. Proof of ownership of the Memorial is still to be sought and Cllr Kerridge was asked to enquire about documentation from SDC. Cllr Davies will also contact the County Archivist.

Action: Cllr Kerridge, Cllr Davies

Flagpole: The flagpole is now in place and the Union flag is flying. The flag will be flown at half mast for the Remembrance Day Service on the Green at 11.00 am on 11th November 2013.

Energy Saving Schemes: *Ongoing*

Neighbourhood Watch: John Chiltern has confirmed that the Scheme is still running in Sambourne.

Village Newcomers Pack: The Chairman will circulate by e-mail the existing pack to parish councillors and ask for comments and updates.

Action: Chairman

5. **Public Participation:** None

6. **Request for the Parish Council to consider adopting Kiln Close and the settlement pond**

After discussion on the viability of the proposal a vote was taken. The unanimous decision was that the Parish Council did not have sufficient expertise and the answer would be not to proceed with the above. The Clerk was asked to e-mail Mr Davis to advise him of the decision.

Action: Clerk

7. **Proposed development of the caravan park on Bromsgrove Road, Spernal. Phase 1 to consist of 60 houses**

The Parish Council had discussed this and as a matter of principle invited Mr Gary Phillips of Highbury Design to address the Parish Council with an outline of the planned development. Mr Phillips showed the outline proposal on a Plan. He said that the application for Phase 1 would be for 64 houses, with a view for a further application for development in Phase 2. The development would comprise of various styles of housing, including social housing. Amenities such as a village green were also planned. The Chairman asked for comments from those attending:

Hazel Wright feels it is an inappropriate development and made the following comments:

- The proposed development is in green belt and open countryside
- The application has not yet been validated
- There would be the potential to remove field boundaries
- It would close the gap between Middletown and Studley
- Problems with traffic filtering on to the A435
- Destruction of heritage landscape.

Cllr Justin Kerridge agreed and said it was against the policies of Stratford District Council.

Cllr Rickhards objected to the application. The proposed amenities would not benefit Studley and the area is not ‘effectively brown field’ – it is in the green belt.

Ken Miller spoke on behalf of the residents of Middletown in opposing the housing development. He commented that:

- The proposal does not meet the District Council’s Planning Policy for housing development as set out in the draft Core Strategy document.
- The area is not a brown field site – it is in the green belt.

8. **Traffic and Speed Limit**

We are grateful to have had visits from the Police with speed measuring equipment.

9. **Accounts**

The following cheques were signed:

Clerk	Salary and expenses	£385.60
HMRC	Clerk’s Tax	£82.40
P Jones	Plants for Memorial	£13.50
C Clews	Website expenses	£9.58

10. **Planning**

Results of Planning Applications since the last meeting:

13/01846/TPO	M Bird Caprice, Middletown Lane	Reduction of oak crown	Refusal 17/09/2013
13/02029/lbc	Sir Thomas White Charity Sambourne Hall Farm	Conversion of Grade II listed barn	Consent with Conditions 4/10/2013

13/02028/FUL	Sir Thomas White Charity	Conversion of Grade II listed barn to 2 dwellings	Permission with conditions 04/10/2013
13/02051/FUL	Sir Thomas White Charity	Conversion of Grade II listed barn into one dwelling	Permission with conditions 04/10/2013
13/02052/LBC	Sir Thomas White Charity	Conversion of Grade II listed barn	Permission 04/10/2013

New Applications since the last meeting

13/01983/LDE	Miss Lee Isherwood Edgewood, Slough	Use of land as garden	
13/02679/LDE	Mr T Elsmore Land adjacent to Hayden, Middletown	Use of site for fencing and timber processing	See below

13/02679/LDE: Members of the audience, who live near the site, stated that activities had increased significantly in the last couple of years - with industrial scale log production involving large quantities of timber and multiple sub-letting to various businesses
Cllr Kerridge said that if anyone had objections to register against planning applications it was essential that they are logged with SDC planning department.

11. Correspondence

Electoral Review of Stratford on Avon Boundaries : Draft Recommendations: Letter dated 4th November 2013 circulated to Parish Councillors.

History of Woodside Cottage: The Clerk had received a query from the new owners about the history of the Cottage. The following suggestions were made:

- Contact the Studley Local History Group (Tel: 01527 854228)
- Contact the local historian, John Yates, who wrote the booklet on behalf of Sambourne Parish Council (Tel: 01527 853045).

Coughton Cemetery: A request has been received from the Coughton with Sambourne Parochial Church Council for a donation towards grass cutting in the cemetery. It was agreed that this should be an agenda item at the January meeting.

Action: Clerk

12. Chairman's business None

13. Any other business

Tree Maintenance schedule: Cllr Jones reported that there are 4 trees due for inspection at the end of this year. It was agreed that he should contact Ken Simons at WCC to arrange a date for the inspection.

Action: Cllr Jones

Model Standing Orders for Parish Councils: The Chairman agreed to look at the NALC website with a view to amending the model to cater for the needs of Sambourne.

Action: Chairman

Ownership of hedge at Woodland Cottage: If no solution has been found it was suggested that the owners contact Trevor Rutter (Rutter's shop opposite the Jubilee).

Broadband: Broadband in parts of Sambourne is still very slow. Cllr Rickhards reported that money should be allocated for updating the broadband in the next 12 months. In the meantime it was suggested that emails be collected from parishioners with very slow broadband and sent to the Local Enterprise Office at Warwickshire County Council. Emails should be sent to chrisclews@ouremail.myzen.co.uk or teresajmurphy@aol.com. They will then be collectively forwarded.

Action: Chairman

14. **Dates of next meetings**

Monday 6th January 2014

Monday 3rd March 2014