

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

01527 853844

Clerk: Teresa Murphy

01789 778009

Minutes of Parish Council Meeting held on Monday 4th July 2011 at 7.45 pm

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	
Cllr David Shaw	
Cllr Willis Ward	
Cllr Geoff Smith	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Justin Kerridge	Stratford District Council
Teresa Murphy	Clerk

There were 3 parishioners present

1. **Apologies** : None
2. **Disclosure of Interest** : None
3. **Minutes of the last meeting**

The minutes of the meeting held on 9th May 2011 were agreed and signed by the Chairman.

4. **Matters Arising from the Minutes**

Mr Archer's Field: Cllr Smith had spoken to Mr Archer. He is happy for the appropriate shrubs to be planted at the correct time.

Action: Cllr Smith, Cllr Ward

Neighbourhood Watch: Neighbourhood Watch is now up and running. Information packs will be distributed to each household in Sambourne in the next month. The Chairman would welcome items of relevant news for the website and asked for them to be sent to him via e-mail.

Action: Chairman

Stream by railings in Whitemoor Lane: Cllr Rickhards to keep the Parish Council informed about remedial work to be carried out.

Action: Cllr Rickhards

War Memorial: The Chairman will contact Adam Quinney later in the summer and arrange a time to clean the memorial with reduced pressure hose and detergent.

Action: Chairman

Royal Wedding Celebrations: Very favourable reaction to the event. Photographs are on the website.

Bulbs: David Lowe, the Principal Ecologist from Warwickshire Historic and Natural Environment, met with Cllr and Mrs Jones to discuss the management of the verges in Sambourne. Mr Lowe outlined a planting and mowing regime for the natural growth of plants in the wild area behind the picket fence on Middletown Lane. Cllr Smith agreed to speak to Mr Gibbs and request that the area is mown once at the beginning of August and then again in October. The Clerk was asked to write a letter of thanks to Mr Lowe.

Action: Cllr Smith, Clerk

Public Participation: Cllr Kerridge reported the rounders match took place on the recreation ground during the Mini Fest – despite the rain.

Grass cutting: The Clerk reported that Mr Gibbs' invoice had been received, as requested. Mr Gibbs is to carry on with the weeding and feeding of the Green at the quoted cost of £150.

Traffic and speed limits: Approximately 50 signatures were added to the petition during the Mini Fest. 100 signatures are aimed for and the Chairman asked for help to collect more signatures in the village. Cllr Smith yet to take headcount of children using the bus stop for school journeys.

Action: Chairman, Cllr Smith

Employment of Parish Council Clerk: The Parish Council has registered as an employer with HMRC and the Clerk is formulating new systems.

Action: Clerk

Waste Facilities: A notice has been put on the two Sambourne boards concerning the bulky waste collection in Studley. Cllr Ward was concerned that there was a limit imposed of 3 bags of rubble. Cllr Rickhards agreed to clarify the ruling with SDC and report to the next meeting.

Action: Cllr Rickhards

Flagpole: Cllr Smith had researched the cost of a flagpole. They range in price from £64 - £206. He agreed to circulate the information for discussion at the next meeting.

Action: Cllr Smith

Information sheet for new residents: With a few refinements, the Information Sheet is ready for circulation. The Chairman agreed to take responsibility for printing and laminating the Sheet and co-ordinating the distribution.

Action: Chairman

5. **Public Participation** None

6. **Consultation re future ownership of parcels of District Council land**

After discussion it was agreed that:

1. Cllr Kerridge would make enquiries of SDC with regard to responsibilities involved
2. The Clerk would respond to the Estates Surveyor and register the Parish Council's interest

Action: Cllr Kerridge, Clerk

7. Traffic and Speed Limits

The Chairman has been in contact with Traffic Group regarding traffic monitoring. The cost has increased threefold since the last survey commissioned by the Parish Council in 2005. This was deemed too expensive but there is a cheaper method involving radar attached to eg telegraph poles. The Chairman will e-mail Nadim Zahawa, with a copy to Cllr Rickhards, asking for WCC to revisit the Speed Review for Sambourne.

Action: Chairman

8. Analysis of Parish Survey Returns

It was agreed that the Parish Council would apply for a grant to carry out the analysis, as part of the process towards the completion of a Parish Plan. The Clerk was asked to obtain the relevant form to forward to SDC. If the grant is not forthcoming it was agreed that the PC would pay the quoted price of £332 for professional analysis.

Action: Clerk

9. Planning

Results of Planning since last Meeting

11/00544/FUL	Allely Holdings, The Slough	Demolition of existing workshop and erection of storage warehouse	Refused 6/6/2011 Appeal 6/7/2011
11/00854/AGNOT	Sir Thomas White Charity, Sambourne Hall Farm	Proposed erection of steel portal framed agricultural building	Agreed 12/5/2011

New Applications made since last Meeting:

11/00942/FUL	Mr C Davis. The Croft, Perrymill Lane	Demolition of detached garage and construction of single storey	Support
11/00920/FUL	Mr C Short.8 Node Hill	First floor extension	
11/01372/EXT	Mrs J Manning	Extension of time for Listed Building Consent for extension of time	No objections

10. Accounts

For ease of reference, the Clerk was asked to put payments to Mr Gibbs (mowing) on to a spreadsheet.

Action: Clerk

Cheques were signed for the following:

J R Gibbs	Mowing	£1108.00
Coughton with Sambourne	Room booking	£70.00
Stratford District Council	Survey expenses	£56.16
Clerk	Salary and expenses	£436.94
Chairman	Expenses	£38.63

11. Chairmans Business

- 1) A Planning page has been set up on the Sambourne website, with a link to the SDC e-planning website.
- 2) The final Police Surgery took place at the end of June. There was discussion about the continuation of this service and it was agreed that the Chairman would speak to PC Gary Johnson to gain his opinion. It was felt that more publicity would be beneficial.

Action: Chairman

- 3) It was agreed that a Parish Plan should be formulated. The Clerk was asked to find out about the requirements needed for the Parish Council to gain Quality Mark status.

Action: Clerk

- 4) It was reported that David Shaw had been elected Chairman of the Sambourne Trust.
- 5) The map, prepared by Studley High School students, showing location of properties in Sambourne has proved beneficial to the Emergency Services and delivery drivers. It was agreed that it would be useful to put a copy in the notice boards.

Action: Clerk

- 6) Cllr Rickhards gave an update on the current situation with regard to Studley Library and Youth Club. It is hopeful that Studley will become a Centre for Youth provision, which means the Youth Club will be saved, and that the Library may remain open as a Community Library. He will give an update at the next meeting.

12. Dates of next meetings:

Monday 5 th September 2011 at 7.45 pm Monday 7 th November 2011 at 7.45 pm
